

**PORTAGE TOWNSHIP**  
4109 Portage Street, Portage, PA 15946  
Phone: 814.736.3372  
Email: [portagetownship@comcast.net](mailto:portagetownship@comcast.net)

**COMPLAINT FORM**

*Anonymous complaints do not have the necessary credibility to provide "probable cause" and therefore cannot be processed.*

**Date Complaint Received** \_\_\_\_\_ **Received by** \_\_\_\_\_  
*(initials)*

**Owner and Address of property** \_\_\_\_\_  
\_\_\_\_\_

**Brief description of the problem** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Is the property occupied?** Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_  
**Are there dogs on the property?** Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

**Information on Complaining Party**

**Name and Address** \_\_\_\_\_  
\_\_\_\_\_

**Telephone Number: work** \_\_\_\_\_ **cell** \_\_\_\_\_

**Action Taken by Township Official:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date and Signature of Township Official** \_\_\_\_\_