

MINUTES
REGULAR MONTHLY MEETING
WEDNESDAY MARCH 3, 2010 7:00 PM
MUNICIPAL BUILDING – MILLER SHAFT

Chairman Kovach opened the meeting at 7:00 PM.

Rollcall; Supervisor Elwood Selapack, absent; Supervisor James Kovach, present; Supervisor Kenneth Trimbath, present; Solicitor Webb, absent.

Public Participation

Bill Cooper asked Supervisor Trimbath how he came to hire Bruce Brunett. Supervisor Trimbath said that Mr. Brunett was best qualified for the position and that Bob Koban helped him with the interviewing.

Glen Calderwood expressed that he did not want Bruce Brunett as Township Manager.

Jesse Bachelor of Hemlock drive said that he has problems with the plowing at his residence. He says that if the roadcrew is going to plow snow into people's yards it should be everyone's and not show favoritism. Supervisor Kovach said that they would work harder on doing a better job in Hemlock Drive. Jesse Bachelor also supports the hiring of Township Manager Bruce Brunett.

Trist Serenko asked the Supervisors how they vote on decisions such as hiring a Township Manager. Supervisor Trimbath said that there has to be a quorum meaning 2 to 1 vote.

Rick Olshavsky asked the Board of Supervisors what Supervisor Selapack meant by at the last meeting about performing administrative duties in the office. Supervisor Trimbath said that he does a lot of reading, opening mail, signing forms and checks, etc. Mr. Olshavsky said that is why we have a secretary and why she is full time now with benefits. He asked why we need a manager if we have a full time secretary. Supervisor Trimbath said that there is a lot going on and we need to move forward.

Mr. Olshavsky also does not believe that the last four advertisements for special meetings and ordinances were done correctly. He also said that it was very expensive.

John Kissell said that the tax payers have the right to have the solicitor at the meetings and that the Supervisors should have put that in the new contract. Supervisor Trimbath said that the solicitor is there to answer the Supervisors questions not representing the residents but there for the Supervisors protection.

Bill Offman said that his alley is terrible for the Roadcrew to plow and that something needs to be done to get a truck in there and do it better.

REPORTS

The minutes of the 2-3-10 Regular Monthly Meeting were presented in written form. Supervisor Trimboth made a motion to approve the minutes. Supervisor Kovach seconded. All- yes.

The Minutes of the 2-19-10 Special Meeting were presented in written form. Supervisor Trimboth made a motion to approve the minutes. Supervisor Kovach seconded. All – yes.

The Secretary's Report was presented and contained written and telephone correspondence which was included as part of the meeting record. Supervisor Trimboth made the motion to accept the Secretary's Report and Supervisor Kovach seconded. All- Yes.

Township Manager Bruce Brunett presented the Roadmaster's Report which contained; February was a very bad month with 3 major storms. At a time the entire crew was on duty for 24 hrs. straight. Naturally the constant plowing has taken a toll on our equipment. Work was done as follows; grader was down twice- once for fan in radiator and then governor engine, wheel studs on 95 Ford, rebuild hydraulic cylinders on international, fittings on back of international, weld spreader, u bolts on front left spring international, brakes on 2007 ford, hood on back hoe, clearing intersections and widening roads, attempting to find catch basins. Supervisor Kovach made a motion to accept the roadmaster's report and Supervisor Trimboth seconded. All –yes.

The secretary gave the Enforcement Officers report which contained; cars are parking at the playground in Jamestown and there is nowhere to park when the parents got to pick their kids up at the bus stop. The Enforcement Officer will talk to the owners of the cars parked in the parking lot. Supervisor Trimboth made a motion to accept the Enforcement Officers report. Supervisor Kovach seconded. All – yes.

Bruce Brunett presented the Manager's report which contains; met with EADS and Supervisors on 2-24-10 to discuss sewage problems along Rte. 164 in the Fiddlers Green Area. The EADS group has prepared a feasibility study for sanitary sewer extensions to the villages of Fiddler's Green, Puritan, and Martindale. It was agreed to attend the Portage Area Sewer Authority Meeting on March 9 to discuss the 164 problems. It is strongly suggested all Supervisors attend this meeting; Fowler land rebuild project was discussed with the Roadmaster. It appears the best way to approach this project is to do it in stages, with the first step being right-of-way alignment, and some drainage work can

accomplished further up Allen Street at the Raptosh property. This work can be done using Township workers. The materials will have to be bid out. It was agreed that a workshop be held with the residents of Fowler Lane to inform them of the work to be done and how it may impact them; met with Supervisors on 2-25-10 to discuss improvements in the Employee Handbook; met with Bob Koban 2-25-10 for a preliminary discussion to purchase police protection for Portage Township. A workshop will be held with the Supervisors to discuss options and how to proceed with the agreement; discussed with Mr. Koban the shared equipment agreement with the Boro dated in 9. also discussed the need for an agreement with Cassandra Boro for equipment sharing under the regional alliance; had some discussion with the Supervisors at the workshop concerning potential sites for a new Township complex; reviewed small wind generator ordinance, called PSATS and received clarification on Supervisors pay for Special Meetings and rules governing working Supervisors and their obligation to the Township, contacted Mr. Bernazzoli superintendent of Portage Area School and inquired if they had a lecturn we could have. He gave one to the Township. Supervisor Trimbath made a motion to accept the Manager's Report. Supervisor Kovach seconded. All- yes.

Expenditures in the amount of \$ \$42,620.90 – General Fund and \$ 11,258.27 – Payrolls #3 and #4 were presented for approval. Supervisor Trimbath made the motion to approve the expenditures. Supervisor Kovach seconded. All yes.

The Treasurer's Report is as follows:

TREASURER'S REPORT

February, 2010

FUND	BAL. 2-1-10	REC. FEB.	EXP. FEB.	BAL.2-28-10
GENERAL	923,138.16	62,026.15	53,742.74	931,421.57
STATE	39,876.42	31.68	0.00	39,908.10
<i>ALL</i>	963,014.58	62,057.83	53,742.74	971,329.67

Supervisor Trimbath made a motion to accept the Treasurers Report. Supervisor Kovach seconded. All – yes.

OLD BUSINESS

None

NEW BUSINESS

Supervisor Kovach made a motion to donate \$100.00 to the Easter Egg Hunt. Supervisor Trimbath seconded. All- yes.

Upon review and approval of the Township Solicitor, Supervisor Trimbath made a motion to award the truck bid to the lowest bidder. The lowest bidder was Tri-county Motors at \$136,482.00 and Hunter Truck Sales coming in second at \$156,647.00. Supervisor Kovach seconded. All –yes.

Supervisor Trimbath made a motion to advertise the Premise Wind Generator Ordinance. Supervisor Kovach seconded. All –yes.

Supervisor Trimbath made a motion to accept the changes to the Employee handbook. Supervisor Kovach seconded. All –yes.

Supervisor Trimbath made a motion to advertise for the vacancy on the Portage Planning Commission. Supervisor Kovach seconded. All –yes.

John Kissell asked the residents to talk to their neighbors to support and sign a petition for the 5 member board of Supervisors in Portage Township to put on the voting ballot.

Supervisor Trimbath made a motion to accept the resignation of Portage Township Auditor Brandon Baker. Supervisor Kovach seconded. All- yes.

Supervisor Trimbath made a motion to advertise for the vacancy of Portage Township Auditor. Supervisor Kovach seconded. All –yes.

Supervisor Kovach made a motion to adjourn at 8:25 p.m. Supervisor Trimbath seconded. All yes.

Those visitors signing the attendance record were: Glen Calderwood, Carol Calderwood, Jeremy Portash, Bill Cooper, Ron Wright, Tom Hodgkinson, Phil Zdunzyk, Tris Serenko, John Kissell, Richard Olshavsky.

Submitted by Lisa Flynn, Secretary.

MINUTES SUBJECT TO APPROVAL BY BOARD.