

**MINUTES  
REGULAR MONTHLY MEETING  
WEDNESDAY, JUNE 1, 2011 7:00 PM  
MUNICIPAL BUILDING – MILLER SHAFT**

The Board had an executive session from 7:00 PM – 7:06 PM regarding personnel issues.

Chairman Rick Olshavsky opened the meeting at 7:06 PM.

Roll Call: Supervisor Elwood Selapack – present; Supervisor James P. Kovach – present; Supervisor Rick Olshavsky – present; Solicitor C. J. Webb – absent.

Supervisor Olshavsky allowed the Auditor Michael Lamb from Wessel & Co. give the audit report before public participation.

Mr. Lamb went over the audit for 2010. He reported that everything financially looks to be in order. He briefly went over the revenue and expenditures. There were a few recommendations. Supervisor Olshavsky said that the audit would be available at the office for anyone to inspect.

He then did the report for the January 2011-April 30, 2011 audit from the resignation of former Supervisor Ken Trimbath. Everything was in order with the exception of a recommendation. Mr. Lamb advised the Board to make sure that all payroll time sheets be signed by the employee and a Supervisor. He also wants Mainline National Bank to send bank statements on the last day of each month.

### **Public Participation**

Brian Zimmerman asked Supervisor Kovach about cleaning up the cul-de-sac on Zimmerman Lane. Supervisor Olshavsky said that they all need to sit down and come to a conclusion.

John Kissell asked Supervisor Selapack how it was possible for Solicitor Webb to give his opinion on the right-to-know law when they hired Attorney Barbin to represent Portage Township on right-to-know requests. The Secretary explained that Attorney Barbin was only hired for Mr. Kissell because it would be a conflict of interest for Solicitor Webb. Mr. Kissell asked why they can not get the report for the computer incident. The Secretary said that she would be the only one able to get it because she was the victim. Supervisor Olshavsky said that Mr. Kissell is not permitted to ask those questions in the future because that is a personnel issue.

Tom Rohr asked how Dave Hurst from the Altoona Mirror was able to get a copy of Jim Kovach's unemployment decision in 15 minutes and when he puts in a request it takes five days to get his request. Supervisor Olshavsky explained that a request could take up to five days to be filled.

Patricia Rylke said that there are some issues that should have been put under Old Business. For example; dumping, health care benefits, the employee handbook. Supervisor Olshavsky said they could talk about it.

Glenn Calderwood said that a peanut job should get peanut pay. Rick Olshavsky said that employees get paid accordingly per their title.

**Reports**

The Minutes of the May 14 and May 19, 2011 Special Meeting were presented in written form. Supervisor Olshavsky made a motion to accept the minutes. Supervisor Selapack seconded. All-yes.

The Minutes of the May 4, 2011 regular meeting were presented in written form. Supervisor Olshavsky made a motion to accept the minutes. Supervisor Selapack seconded. All-yes.

The Secretary’s Report was presented and contained written and telephone correspondence which was included as part of the meeting record. Supervisor Selapack made the motion to accept the Secretary’s Report and Supervisor Olshavsky seconded. The motion carried unanimously.

Supervisor Olshavsky presented the Roadmaster’s report which included; Putting pipe in at Willinsky’s, weedeating, brush hogging, working on machinery as needed, preparing roads for paving. Supervisor Selapack made a motion to accept the Roadmasters Report, Supervisor Kovach seconded. All yes.

The Enforcement Officer was not present at the meeting therefore no report was given.

Expenditures in the amount of \$36,836.76 - General Fund and \$8,720.77 - Payroll # 10, and #11 were presented for approval. Supervisor Olshavsky made the motion to accept the expenditures and Supervisor Selapack seconded. All – yes.

The Treasurer’s Report is as follows:

**Treasurer’s Report**

MAY 2011

FUND	BAL. 5-01-11	REC. MAY	EXP. MAY	BAL. 5-31-11
GENERAL	911,727.17	0.00	45,557.53	866,169.64
STATE	251,279.82	124.95	0.00	251,404.77
ALL	1,163,006.99	124.95	45,557.53	1,117,574.41

Supervisor Selapack made a motion to approve the Treasurer's Report and Supervisor Kovach seconded. All – yes.

### **OLD BUSINESS**

Supervisor Selapack made a motion to have the E.O. proceed to file legal action further with the dilapidated property on Rapski Lane and Burkey Drive.

### **NEW BUSINESS**

Supervisor Olshavsky said that the audit report would be put on the agenda next month for approval. The residents are able to inspect it in the office.

Supervisor Olshavsky made a motion to adopt the Ordinance to abolish the Township Managers position. . Supervisor Kovach seconded. All- yes.

A discussion was held on the issue of adopting a resolution on the conduct of public meetings. A resolution was drafted. Mrs. Rylke said that the Supervisors should be the ones to control the meetings. Mr. Benko asked about the time limit. He said that you can't just shut someone off in the middle of a sentence. Supervisor Olshavsky said they can tweek it. Supervisor Olshavsky said that they would discuss this at a later time after the Supervisors have more time to look it over.

Hourly worker Dave Nolan's 90 day probation period is up and is eligible to receive a \$1.00 an hour raise. Supervisor Selapack made a motion to increase Nolans wages from \$10.00 an hour to \$11.00 an hour. Tom Rohr informed the Supervisors to be careful because Dave Nolan sometimes gets over 40 hours and would be considered full time. Supervisor Olshavsky said that he is an hourly worker. Supervisor Olshavsky seconded the motion. All – yes.

Supervisor Selapack made a motion to appoint Robert Lutz to the vacancy position on the advisory committee. Supervisor Kovach seconded. All – yes.

Supervisor Olshavsky asked Mr. Kovach if he had anything to say. Supervisor Kovach said that his attorney advised him not to sign the "last chance" agreement. Kovach stated that it was time to move on.

Supervisor Selapack made a motion to appoint Rick Olshavsky as roadmaster full time on the roadcrew effective June 13, 2011. John Nicholson asked if he was going to follow thru with Rick Shaffer's promises. Olshavsky said he would review them. Mrs. Rylke asked if he was replacing Jimmy. Superviosr Olshavsky said he is not replacing anyone. John Nicholson asked about Ricko's wages. Supervisor Olshavsky said that his wages would remain the same. Glenn Calderwood asked about Fowler Lane. Supervisor Olshavsky said that he is aware and he would get to it. Supervisor Olshavsky seconded. All yes.

Supervisor Selapack made a motion to give the auditors a recommendation for roadmaster, Rick Olshavsky wages to be set at \$13.55 an hour. Supervisor Olshavsky seconded. All –yes.

Supervisor Olshavsky made a motion to adjourn at 8:39 P.M. Supervisor Kovach seconded. All –yes.

Those signing the attendance sheet were; Glen Calderwood, John Kissell, Brian Zimmerman, Dick Rice, Tom Rohr, John Nicholson, Asey Watt, James Nicholson, Patricia Rylke, Pat Neilson, Linda Alexander, William Nadolsky, Brandon Baker, Larry Raptosh, Chuck Pavlosky.

Submitted by Lisa Flynn Secretary.

**MINUTES SUBJECT TO APPROVAL BY BOARD.**