

MINUTES
REGULAR MONTHLY MEETING
WEDNESDAY, NOVEMBER 6, 2013
MUNICIPAL BUILDING – MILLER SHAFT

Chairman Olshavsky opened the meeting at 7:00 p.m.

Roll Call: Supervisor Richard Olshavsky – present; Supervisor Elwood Selapack – present; Supervisor Jeffery Kostan – present; Solicitor C. J. Webb – absent.

Supervisor Olshavsky made a motion to approve the Mary Burke subdivision contingent upon corrections to be made to the subdivision, as stated in the October 31, 2013 letter from the Portage Area Planning Commission to Mr. Crawford. Supervisor Selapack seconded the motion. Motion carried 3-0.

Public Participation

Kevin Giles discussed the Sewer Planning Module submitted to the Township. Supervisor Olshavsky made a motion to approve Resolution 2013-8, Resolution for Plan Revision for New Development for Kevin Giles. Supervisor Selapack seconded the motion. Motion carried, 3-0.

William Cooper questioned the date for the next budget meeting.

William Offman questioned how to get in touch with DEP to address the water problems on Cyran Alley.

Approval of Minutes

Supervisor Olshavsky made a motion to approve the October 2, 2013 minutes as presented. Supervisor Selapack seconded the motion. Motion carried 3-0.

Supervisor Selapack made a motion to approve the October 16, 2013 Special Meeting minutes and Supervisor Olshavsky seconded the motion. Motion carried, 3-0.

Secretary's Report

The Secretary's Report was presented to the Board, and Supervisor Selapack made a motion to accept the Secretary's Report as presented. Supervisor Kostan seconded the motion. Motion carried, 3-0.

Road Master's Report

The Road Master's Report was read by Supervisor Olshavsky which included the following:

- Paved on Maple Street, Hill Street Drive, Elwood Drive and Laurel Run Road,
- Bermed on Ida Drive and Laurel Run Roads
- Cleaned catch basins on Ida Drive,

- Installed snow fence on various Township Roads
- Worked with the Borough and Sewer Authority on paving cross pipes
- Obtained prices for air compressor and pipes for pumping tires,
- Performed maintenance on Township vehicles: changed oil in 2012 Ford 350, replaced alternator in 1994 international, mounted air compressor on Ford F-350 Pick-up and repaired leak in Ford F-700,
- Worked on equipment for winter installing spreaders and snow plows,
- Brush hogged on Railroad Street,
- Removed leaves on Popish Road, and,
- Cleaned the maintenance shed yard.

Motion was made by Supervisor Olshavsky and seconded by Supervisor Selapack to accept the Road Master's report. Motion carried, 3-0.

Code Enforcement Officer's Report

The Portage Township Code Enforcement Officer, Timothy Price, submitted a letter of resignation to the Township effective November 15, 2013. Supervisor Olshavsky made a motion to accept with regret the resignation of Mr. Price, and send correspondence thanking him for the time and effort he put into this position on behalf of the Township. Supervisor Selapack seconded the motion. Motion carried, 3-0.

Old Business

Bar-Ann Drive In Sign:

The Township has contacted our Solicitor and our Insurance Company on the Drive-In Sign issues and what the Township may want to do. A Motion was made by Supervisor Olshavsky and seconded by Supervisor Kostan, to authorize the filing of a lawsuit in the Court of Common Pleas of Cambria County to remove the sign located at the drive-in, from the public right of way, because of the potential danger to the public health, safety and welfare. Motion carried unanimously.

Supervisor Olshavsky stated that because the Township is going to enter into litigation, we cannot further comment on the issue.

Stop Sign of Shoemaker Circle:

A study by the Township Engineers has been completed for placement of a stop sign on Lumber Road at the intersection with Shoemaker Circle. Following the recommendation of our Solicitor and Engineer, Jake Brake signs will not be installed because of a liability issue of limiting a safety feature to vehicles. Supervisor Olshavsky made the Motion to advertise the ordinance to erect a stop sign at Lumber Road and Shoemaker Circle. Supervisor Selapack seconded the Motion. Motion carried, 3-0.

New Business

Sale of 1995 F-350 Dump Truck

On the offer of \$4,000.00 from Dean Township to purchase and refurbish our old Dump Truck, Supervisor Olshavsky made a motion contingent upon an official response from Dean Township to sell from municipality to municipality, as is, (truck, old spreader and old plow) for \$4,000.00. Supervisor Kostan seconded the Motion. Motion carried, 3-0.

Advertising of Budget Meeting

Supervisor Olshavsky made the motion to advertise for a Budget Meeting on Thursday, November 21, 2013 at 6:00 PM. Supervisor Selapack seconded the Motion.

Motion carried, 3-0.

ADJOURN

Supervisor Selapack made a motion to adjourn, seconded by Supervisor Kostan. Motion carried unanimously.

Meeting adjourned at 7:13 PM.

Those visitors who signed the sign out sheet: Glenn Calderwood, Bill Offman, William C. Kline, Mark Roban, William Cooper, and Bob Lutz.

Submitted by: Ruby Moore, Secretary

MINUTES SUBJECT TO APPROVAL BY BOARD.