

MINUTES
REGULAR MONTHLY MEETING
WEDNESDAY, OCTOBER 2, 2013
MUNICIPAL BUILDING – MILLER SHAFT

Chairman Olshavsky opened the meeting at 7:01 p.m.

Roll Call: Supervisor Richard Olshavsky – present; Supervisor Elwood Selapack – present; Supervisor Jeffery Kostan – present; Solicitor C. J. Webb – absent.

Public Participation

Jerry Thomas, surveyor for the Joseph Offman subdivision presented the Board with corrections to the subdivision as requested by the Portage Planning Commission. The board reviewed the subdivision, and Supervisor Olshavsky made a motion to approve the subdivision as presented contingent upon approval of the Portage Planning Commission. Supervisor Kostan seconded the motion. Motion carried, 3-0.

Mark Nolan made a request on behalf of the Portage Area High School girls' basketball team for the Township Supervisors to allow painting of basketballs on various township roads representing the team. Supervisor Olshavsky made a motion to allow the painting if supervised for safety, and Supervisor Selapack seconded the motion. Motion carried, 3-0.

Susan Kalasoski questioned the ownership of Line Road, going on to discuss the construction of a driveway in the middle of Line Road using landscape timbers causing an obstruction. Supervisor said that he would discuss this with our Code Enforcement Officer.

John Havrilla and John Baith expressed their thanks to the Road Master and the Road Crew for the work done on Blair Street, saying that they could not have asked for anything better.

Glen Calderwell of Allen Street expressed his opinion on the footage taken from his property by the Township and repairing the alley.

Bill Cooper questioned the next scheduled budget meeting.

Bill Offman questioned the Drive-In Sign removal and cleaning out the catch basins from red dog from the Drive-In. Supervisor Olshavsky and Supervisor Selapack said the board is going to meet with our solicitor concerning the water problems and Drive-In sign. Also, spoke to the Dispatch reporter to correct comments printed concerning the Road Master in last months paper.

William Kline also questioned the water problem.

William Cooper advised the Board that the polling location on Springhill is being moved from Wesleyan Academy to Maple Winds.

Reports:

The Minutes of the September 4, 2013, Regular Monthly Meeting was presented in written form. Supervisor Olshavsky made the motion to accept the minutes as presented. Supervisor Selapack seconded. Motion carried, 3-0.

The Minutes of the September 12, 2013, Special Meeting was presented in written form. Supervisor Olshavsky made the motion to accept the minutes as presented and Supervisor Selapack seconded. Motion carried, 3-0.

The Minutes of the September 18, 2013, Special Meeting was presented in written form. Supervisor Kostan made the motion to accept the minutes as presented, and Supervisor Selapack seconded the motion. Motion carried, 3-0.

Secretary's Report:

The Secretary's Report was presented and contained written and telephone correspondence which was included as part of the meeting record. Supervisor Selapack made the motion to accept the Secretary's Report and Supervisor Kostan seconded. Motion carried, 3-0.

Road Master's Report:

Roadmaster report included:

- Paving and berm work completed on Allen Street,
- Driveway to road berm repaired on Spring Hill
- Road and drainage problem repaired on East Albright Avenue/Springhill
- Water drainage to catch basin on Blair Street completed on South end,
- Church Street – repaired water problem, performed tree removal and widening, reconstructed catch basin and paved to divert water flow to catch basin, and seeded roadside.
- Excavation, paving and road berm strengthening done on Robel Road and Windy Roads,
- Helped Portage Borough and Portage Sewer Authority with pavement projects,
- Completed drainage project on north end of Blair Street by working on catch basins, pipe placement, repairing old pipe and paving to catch water drainage in the area. We would like to thank Portage Borough and the Portage Sewer Authority for their help on these projects.
- Rebuilt berm spreader on the Ford F-700 truck by replacing rollers and belt,
- Rebuilt retaining wall on Jamestown and Sportsman Roads,
- Completed berm work and cleaned catch basins on Luther Avenue,
- Repaired machinery as needed; and,
- Ordered and picked up materials as needed.

Supervisor Olshavsky made the motion to accept the report as presented, and Supervisor Selapack seconded the motion. Motion carried, 3-0.

Code Officer's Report:

Investigating complaint of burning trash on property on Puritan Road, and dilapidated property on Plane Road.

Supervisor Olshavsky made a motion to accept the Code Enforcement Officer's report, and Supervisor Selapack seconded the motion. Motion carried, 3-0.

New Business:

Resolution 2013-7 – Act 537 Plan Minor Revision for Martindale Extension:

Deals with the revisions that have to be made for the sewer plan to allow application for the proposed sewer project in Martindale and the refurbishing of a section in the borough. Supervisor Olshavsky made a motion to approve the Resolution and Supervisor Selapack seconded the motion. Motion carried, 3-0.

Portage Area Food Pantry Donation:

Supervisor Olshavsky made a motion to donate \$500.00 to the Food Pantry, and Supervisor Kostan seconded the motion. Motion carried, 3-0.

Larry Weslenger Fire Loss:

Supervisor Selapack made a motion to release the funds held in escrow to Mr. Weslenger for fire loss to his property. In accordance with Ordinance 1995-1, inspection of the property confirmed the house has been torn down, the debris removed, and the property backfilled and seeded. Supervisor Olshavsky seconded the motion. Motion carried, 3-0.

Budget Meeting:

Supervisor Olshavsky made a motion to advertise for a 2014 budget meeting to be scheduled for October 16, 2013 at 6:00 PM, and Supervisor Selapack seconded the motion. Motion carried, 3-0.

Snow Fence:

Supervisor Olshavsky made a motion to purchase approximately 36 rolls of snow fence to replace dilapidated fencing at the lowest price. Supervisor Selapack seconded the motion. Motion carried, 3-0.

Air Compressor:

Supervisor Olshavsky expressed the need to purchase a gasoline air compressor as requested by the Road Master to be used for various repairs. Supervisor Kostan made the motion to purchase a gasoline air compressor not to exceed \$2,500.00. Supervisor Selapack seconded the motion. Motion carried, 3-0.

LERTA- The Local Economic Revitalization Tax Assistance Act:

A round table discussion was held with Portage Borough Counsel, the Portage School District, Portage Firemen and the Township for ideas to enhance the Portage Area. The Borough Manager informed the Township on what they contacted the County Commissioners and the Portage School District to discuss LERTA. LERTA authorizes local taxing authorities to exempt taxes for new commercial and other business property in the area designated for such purposes. Supervisor Olshavsky suggested the Township should look at LERTA to get business in our community. Supervisor Selapack said the Borough could establish an area within the boundaries of the Borough (deteriorated area) in which such exemptions could be granted. The township being more expansive, businesses could be improved. The Township will meet with our Solicitor to make needed changes to the Ordinance.

Supervisor Selapack made a motion to table the discussion.

Tabled.

Offman/Letso Subdivision:

Approved during public participation.

Lazor Subdivision:

Letter from Planning Commission stating a variance was needed for the subdivision. Supervisor Olshavsky made the motion to approve the subdivision contingent on submission of a variance. Supervisor Selapack seconded the motion.

Motion carried, 3-0.

Giles Subdivision:

Supervisor Olshavsky motioned to approve the subdivision for Jubina, McCabe, Cannonie, Shaffer,McCabe, Nesbella & their Spouses as long as the question of the 15 foot variance is answered and approval is obtained. Supervisor Selapack seconded the motion. Motion approved, 3-0.

Adjourn:

Supervisor Olshavsky made a motion to adjourn and Supervisor Selapack seconded the motion. Motion carried 3-0.

Meeting adjourned at 7:49 PM

Those visitors who signed the sign out sheet: Glenn Calderwood, Bill Offman, Willam C. Kline, Mark Roban, Joe Watters, William Cooper, John Havrilla, John and Lorraine Baith, Marge Hodgson, Robert Hodgson, Susan Kalasoski, and Bob Lutz.

Submitted by: Ruby Moore, Secretary

MINUTES SUBJECT TO APPROVAL BY BOARD.