

MINUTES
REGULAR MONTHLY MEETING
Thursday, January 10th 2013 AT 6:20 PM
MUNICIPAL BUILDING – MILLER SHAFT

Chairman Olshavsky opened the meeting at 6:20 p.m.

Roll Call: Supervisor Richard Olshavsky – present; Supervisor Ellwood Selapack - present; Supervisor James Kovach - present; Solicitor C.J. Webb- absent.

Public Participation

None.

Approval of Minutes for November 15, December 5th, 19th, and 27th, 2012

A Motion was made by Supervisor Olshavsky and seconded by Supervisor Selapack to approve the December 15, 2012 minutes. Motion carried, all yes.

A Motion was made by Supervisor Olshavsky and seconded by Supervisor Selapack to approve the December 5th, 2012 Minutes. Motion carried, all yes.

A Motion was made by Supervisor Olshavsky and seconded by Supervisor Selapack to approve the December 19th, 2012 minutes. Motion carried, all yes.

A Motion was made by Supervisor Olshavsky and seconded by Supervisor Selapack to approve the December 27th minutes. Motion carried, all yes.

Secretary's Report:

The Secretary's Report was presented which contained written and email correspondence which was included as part of the meeting record. Supervisor Selapack made a motion to accept the Secretary's Report. Supervisor Olshavsky seconded the motion. Motion carried.

Road Master's Report:

- Plowed and applied anti-skid and salt to Township roads were needed,
- Cut trees and limbs that extended over Township right-of-ways.
- Worked on Township trucks and equipment when needed.

Supervisor Selapack made a motion to accept the Road Master's Report. Supervisor Olshavsky seconded the motion. Motion carried.

Codes Enforcement Officer's Report:

Supervisor Olshavsky said that the Code Officer has been working on a dilapidated property on Front Street following complaints of cats living on the property. Follow-up on the abandoned vehicle off the road on Strawberry Lane; the vehicle will be removed as soon as the owner can locate the title.

A motion was made by Supervisor Olshavsky to accept the Code Enforcement Officers Report. Supervisor Selapack seconded the motion. Motion carried, all – yes.

Old Business: None

New Business:

Reappointment for Sewer Authority

A motion was made by Supervisor Olshavsky and seconded by Supervisor Selapack to reappoint Nancy Sherbine to the Portage Area Sewer Authority.

Use of the Meeting Room by the Sportsman's Club

A motion was made by Supervisor Olshavsky and seconded by Supervisor Selapack to allow the meeting room to be used by the Sportsman's Club on a Sunday during the winter months. The keys for the office will be picked up before each meeting and returned after the meeting. Motion carried, all – yes.

Advertise for a Resolution to appoint a public accountant

A motion was made by Supervisor Olshavsky to advertise for a public accountant to perform the audit of the Township records for the fiscal year 2012 and 2013. Supervisor Selapack seconded the motion. Motion carried, all – yes.

Portage Township Millage

Supervisor Olshavsky made a motion to set the millage for Portage Township at six (6) mills. Supervisor Selapack seconded the motion. Motion carried, all – yes.

Road Bond

A request for a road bond was submitted for Strawberry Lane. The request will be reviewed.

Adjourn

Supervisor Selapack made a Motion to adjourn and Supervisor Olshavsky seconded the motion. Motion carried, all – yes.

Meeting adjourned at 7:31 PM.

Those visitors signing the sign-in sheet were: none

Submitted by Ruby Moore, Secretary

Minutes Subject to Approval by the Board.

