

REGULAR MONTHLY MEETING
Wednesday, September 4th, 2013 AT 7:00 PM
Municipal Building – Miller Shaft

Chairman Olshavsky opened the meeting at 7:02 PM.

Roll Call: Supervisor Richard Olshavsky – present; Supervisor Elwood Selapack – present; Supervisor Jeff Kostan - present; Solicitor C.J. Webb- absent

Public Participation:

Christian Serenko discussed water problems on his property stating that he has requested help for three years, and nothing has been done. Supervisor Olshavsky said that the plan is to run a drain along the opposite side of the street. Will meet with the Road Master to confirm when the work is planned.

Glenn Calderwell discussed the condition of the alley by his house.

Century 21 agent Julie Kilman discussed the Mary Burkey property requesting the Township approve the division of the property without doing a subdivision. The property will be a non-building lot with two deeds and two descriptions. Supervisor Olshavsky said the Board will have to contact the Township's solicitor for advice.

Bill Offman questioned the removal of the Drive-In sign and what was being done. Supervisor Olshavsky said that we are waiting for advice on the matter. He also questioned his address and the UPS not being able to find his house. Supervisor Olshavsky said that the regular UPS driver has no problem finding his house, and this must have been someone filling in for him. There is no East Albright Street in Portage Township, did not take it over years ago, and the Township does not plan to open this street.

Bill Kline asked for relief to his water problem saying that the culverts are blocked from the red dog runoff from the drive-in, and they need cleaned out. Supervisor Olshavsky said that the culverts are the responsibility of PA Department of Transportation. Mr. Kline said that he called the state and they said you have to have your Township call them to clean out the culverts.

Paul Secriskey discussed the dilapidated condition of the property on Plane Road resulting in rodents and unsafe conditions. Supervisor Olshavsky said that we will contact our code enforcement officer to look into the problem.

Jerry Thomas discussed variances to waive subdivision requirements on properties on Burkey Drive. Five township residents want to buy ground from the Joe Offman estate and merge it to theirs. Mr. Thomas is requesting a waiver on subdivision requirements as follows:

- Map 1" is 50 feet. – Lots will be merged with existing properties. Not creating new lots, no new streets. Would like 1 inch to be 100 feet.
- Contour lines not needed.
- No structures on map
- Waive fees as stated in Ordinance since not creating new lots.

Supervisor Olshavsky said the Planning Commission needs to be consulted before we can make any decision.

Approval of Minutes:

A motion was made by Supervisor Olshavsky and seconded by Supervisor Selapack to approve the August 7, 2013, Regular Meeting minutes as presented. **Motion carried, 3-0.**

A motion was made by Supervisor Olshavsky and seconded by Supervisor Kostan to approve the August 22, 2013 Special Meeting minutes as presented. **Motion carried, 3-0.**

Secretaries Report:

The Secretary's report was presented and contained written and email correspondence, which was included as part of the meeting record. Supervisor Olshavsky made a Motion to approve the Secretaries Report. Supervisor Kostan seconded the Motion.

Motion carried, 3-0

Roadmaster's Report:

The Road Master's report included the following:

1. Paved intersection at the hill going to Oil City Circle,
2. worked on Church Street, milling and changing drains and cutting trees,
3. blacktopped and paved Shoemaker Circle (paid for by Amfire Mining Company), and cut brush along the road. Also paved sewer ditches in need of repair on upper Shoemaker Circle.
4. repaired machinery as needed,
5. worked on Robel Road, repairing drainage problems,
6. brush hogged on Cemetery Road and other Township roads, and
7. cut trees and cleared brush on Jefferson and Gillespie Avenues.

Supervisor Olshavsky made a motion to accept the Road Master's Report. Supervisor Selapack seconded the motion. **Motion carried, 3-0.**

Code Officer's Report:

The Code Officers report included the following:

1. Burning garbage on Puritan Road: A letter was sent to the property owner.

2. Overgrown grass on Frankstown Road: Grass has been cut.

Supervisor Olshavsky made a motion to accept the Code Officer's report, and Supervisor Selapack seconded the motion. **Motion carried, 3-0.**

Old Business: None

New Business:

Variance for Shawn Boast:

Supervisor Olshavsky motioned to approve a 10 ft. set back variance from adjoining property for Shawn Boast of 126 Woodland Boulevard, to construct a shed. Supervisor Selapack seconded the motion. **Motion carried, 3-0.**

Light Pole on Twin Lakes Road:

In response to a request from the residents of Twin Lakes Road asking that a street light be installed at a sharp curve on the road, Supervisor Olshavsky made a motion to allocate \$1281.00 from unappropriated funds for cost of the installation. Supervisor Kostan seconded the motion. **Motion carried, 3-0.**

Installation of signs on Lumber Road and Shoemaker Circle:

On a motion made by Supervisor Olshavsky and seconded by Supervisor Selapack, it was agreed to do a traffic study for Lumber Road and Shoemaker Circle to install stop signs and Jake Break signs to elevate traffic problems in that area. **Motion carried, 3-0.**

2014 Budget Workshop:

Supervisor Olshavsky made a motion to advertise for a Special Meeting for September 18, 2013 for a Budget Workshop and general purposes. Supervisor Kostan seconded the motion. Motion carried, 3-0.

Adjourn:

A Motion to adjourn was made by Supervisor Olshavsky and seconded by Supervisor Selapack and Supervisor Kostan. The meeting was adjourned at 8:15 P.M.

Those visitors signing the sign in sheet were: Glen Calderwood, Jerry Thomas, William Kline, Bill Offman, Julie Kilman, Christian Serenko, John Waksmunski, Bob Brickley, and Paul Secriskey.

Submitted by Ruby Moore, Secretary

MINUTES SUBJECT TO APPROVAL BY THE BOARD

