

**PORTAGE TOWNSHIP REGULAR  
MONTHLY MEETING, DECEMBER 2, 2014  
MUNICIPAL BUILDING – MILLER SHAFT**

Chairman Bill Cooper opened the meeting at 7:00 pm with a salute to the flag.

Roll call: Supervisor William Cooper – present; Supervisor Rick Olshavsky – present; Supervisor Jeff Kostan – present; Solicitor CJ Webb – absent.

**PUBLIC PARTICIPATION**

John Crum asked about the street he lives on (Beech Street) as far as any paving being done sometime in 2015 and if it was budgeted. Supervisor Cooper explained that money was budgeted for road work (paving), but not a specific road has been named anywhere in the Township. Nothing will be done until springtime, Supervisor Cooper explained they have looked at it but no decision has been made as of yet.

Renee Maul spoke regarding the absence of the coal trucks for the past three weeks. They are not using the road and she thinks they are night loading. Her point to this was that this is a good solution. Supervisor Cooper stated that once the turnover has been completed between Amfire and Rosebud and if the plant does stay open the Supervisors would like to sit down and talk with Rosebud to discuss all the issues that everyone has brought forth through the months. Also Renee questioned the ad that was placed in the paper for the change of the meeting date and also in regards to the Park. Supervisor Cooper relayed to her that they are working on different options (ie grants) to help the park.

Ray Asfar asked what the Supervisors thought of the Refuge Plan Proposal. Supervisor Cooper felt that the main concern they reiterated to them was that of the same concerns that they had. Main concern was the dust and to try to keep the pile way back from the house. Further discussion was had regarding the fence that was to help with the dust.

Supervisor Olshavsky did want to mention, maybe Rosebud has made some kind of suggestions to help improve some situations that Amfire had not done. To Supervisor Olshavsky this is just speculation on his part. The Supervisors do want to hold a meeting with Rosebud at some point and time.

Ray Asfar questioned the Supervisors in the final stages in getting this permit he understood they needed something from Portage Township. Through this discussion the only part the Township would have regarding this is the subdivision. Any decision would be done in an open meeting, the Supervisors need to look further into this was the one voted on.

### Approval of Minutes

#### Approval of November 5, 2014 Regular Monthly Meeting

Supervisor Olshavsky made a motion to approve the November 5, 2014, Regular Monthly Meeting minutes with Supervisor Kostan seconding the motion. **Motion carried 3-0.** Supervisor Olshavsky – yes; Supervisor Cooper – yes; Supervisor Kostan – yes.

### Secretary's Report

The Secretary's report compiled of the following work completed and worked on a daily basis for the month of November:

- Listed all correspondence received for the month of November, 2014 via the mail and the email
- Completed payroll and payroll taxes for the month of October, 2014
- Received and posted all incoming revenue
- Completed all Municipal Lien letters
- Completed bank reconciliations for the month of October, 2014
- Paid all monthly bills
- Received and addressed all incoming telephone calls
- Completed the 2015 Budget required by the Township Code guidelines

Supervisor Cooper made a motion to accept the Secretary's report. Supervisor Olshavsky seconded the motion. **Motion carried 3-0.** Supervisor Olshavsky – yes; Supervisor Cooper – yes; Supervisor Kostan – yes.

### Road Master's Report

The Road Master's report was presented and read by Supervisor Cooper, with the following reported to the Board by the Road Master:

- Continued working on snow fence
- Continued keeping leaves off the road
- Worked on equipment for the winter months
- Worked on the snow plow (s)
- Ordered anti-skid and salt for the roads
- Plowed snow and applied anti-skid

Supervisor Kostan made a motion to accept the Road Master's report with Supervisor Olshavsky seconding the motion. **Motion carried 3-0.** Supervisor Olshavsky – yes; Supervisor Cooper – yes; Supervisor Kostan – yes.

### Code Enforcement Officer's Report

- Received a complaint regarding dog on residence barking, not fed on Upper Road of Miller Shaft Road – in the process of finding out who the owners of the dogs are, they are currently not around (dogs).

Supervisor Cooper made a motion to accept the Code Enforcement Officer's Report with Supervisor Kostan seconding the motion. **Motion carried 3-0.** Supervisor Olshavsky – yes; Supervisor Cooper – yes; Supervisor Kostan – yes.

### Old Business

- None

### New Business

- a. Portage Winterfest Donation for 2014

Supervisor Cooper made a motion to give \$200.00 to the Winterfest for 2014 with Supervisor Kostan seconding the motion. **Motion carried 3-0.** Supervisor Olshavsky – yes; Supervisor Cooper – yes; Supervisor Kostan – yes.

- b. Accept the resignation of John Roman, Planning Commission

Supervisor Cooper read a letter from John stating his resignation from the Planning Commission. Supervisor Cooper made a motion to accept his resignation with Supervisor Olshavsky seconding the motion. After that motion was made Supervisor Olshavsky quickly stated that we should advertise for the position on the Planning Commission. Supervisor Kostan seconded the motion. **Motion carried 3-0.** Supervisor Olshavsky – yes; Supervisor Cooper – yes; Supervisor Kostan – yes.

Supervisor Cooper brought up about the donation for the Hockey Team. Supervisor Cooper made a motion to donate \$500.00 to the Hockey Team pending when they receive their tax exempt number. Supervisor Kostan seconded the motion. **Motion carried 3-0.** Supervisor Olshavsky – yes; Supervisor Cooper – yes; Supervisor Kostan – yes.

### Adjourn

The meeting was adjourned at 7:26 pm.

The guests who attended the meeting: Renee Maul, Francis Maul, John Crum, Paul Maul, Ray Asfar.

Respectfully submitted by,

Michelle Kostan , Township Secretary