

**PORTAGE TOWNSHIP  
REGULAR MONTHLY MEETING, APRIL 5, 2017  
4109 PORTAGE STREET, PORTAGE  
1<sup>ST</sup> MEETING IN THE NEW BUILDING**

*Chairman Bill Cooper opened the meeting with a salute to the flag and then offered a moment of silence.*

*Roll Call: Supervisor Jeff Kostan - present; Supervisor William Cooper – present; Supervisor Richard Olshavsky – present.*

**Public Participation**

*John Nicholson spoke to the Board having in his possession a petition with Township signatures asking to possibly designate certain roads for ATV use. They are also in the process of opening an ATV park. Mr. Nicholson stated that Representative Frank Burns, DCNR, and other Clubs are helping to further this along. He stated that possibly there are some municipal roads that could be designated for ATV use. No list of roads consists, but Mr. Nicholson suggested maybe he could sit down with the Board to discuss this at further length. Further discussion was held regarding this issue, liability, state regulations. Supervisor Cooper, suggested maybe putting this on the ballot letting Township residents decide should any roads be used as a ATV (road). Supervisor Cooper made the offer to find the information out on how to go about getting this on the ballot.*

*Paul Weakland addressed the Board regarding Robel Road and at sometimes the road was not plowed (afternoon). Supervisor Kostan stated to Mr. Weakland they never received any calls, but they would do better if so needed.*

*Benny Selepack then asked questions regarding the building project finances. Questioned the length of the loan and the amortization of the loan. He feels a lot of money for a “tin building”.*

*Tom Rohr asked about whether the Engineer or the Contractor will attend a meeting. Supervisor Cooper stated he will invite them for the Open house.*

**Approval of Meeting Minutes**

*Supervisor Olshavsky made a motion to approve the Regular Monthly Meeting Minutes for March 1, 2017. Supervisor Kostan seconded the*

*motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Olshavsky – yes; Supervisor Cooper – yes.*

### ***Secretary's Report***

*The Secretary's report compiled of the following work completed and worked on for the month of March:*

- *Listed all correspondence received by email or the mail.*
- *Completed payroll and payroll taxes*
- *Received and posted all incoming revenue*
- *Completed all Municipal Lien letters received*
- *Reconciled monthly bank statements for the month of February, 2017*
- *Paid all monthly bills*
- *Received and addressed all incoming telephone calls*

*Supervisor Cooper made a motion to accept the Secretary's Report with Supervisor Olshavsky seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.*

### ***Road Master's Report***

*The following was reported for the month of March, 2017:*

- *Cleaned catch basins and drains*
- *Applied anti-skid and salt when and where needed*
- *Plowed when and where needed*
- *Maintain and repair equipment as needed*
- *Started taking snow fence down*
- *Moved equipment to the new garage*
- *Answered and checked into all calls received regarding any issues*

*Supervisor Olshavsky made a motion to accept the Road Master's Report with Supervisor Cooper seconding the motion. Motion carried 3-0. Supervisor Kostan -yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.*

### ***Code Enforcement Officer's Report***

*March 13, 2017 – Received a complaint from an Oil Circle Drive resident regarding property at 217 Oil Circle Drive. There is garbage throughout the yard. And they witness activity that they feel is drug related. Also, they have witnessed underage drinking and partying.*

*Code Enforcement Officer has checked into the garbage mess, but as far as the other activity this is a police matter.*

*March 28, 2017 – Received a complaint from a resident on Springhill Road, regarding a home near the Drive-in that has been empty and unoccupied for several years. The home is in deplorable condition and is inhabiting animals. (ferial cats)*

*The back yard has huge holes in it for some reason.*

*Code Enforcement Officer realizes the condition of this home. He is asking anyone who knows where the owners of this home are, please contact the office. CEO has checked with the County Tax Office and finding the taxes have not been paid for over nine years. This home has literally been abandoned by the owners.*

#### **Old Business**

##### **a. Approve the Junkyard Resolution**

*Supervisor Olshavsky made a motion to approve the Junkyard Resolution increasing the cost of a Junkyard permit from \$25.00 to \$125.00. Supervisor Cooper seconded the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.*

*(Supervisor Olshavsky took the time to thank two Pennsylvania State Policeman who came to observe the Township meeting. Supervisor Olshavsky did explain quickly what Gov. Wolf has expressed to push through a \$25.00 per capita cost per person to help pay for State Police protection in townships and boroughs who do not have their own police protection.)*

#### **New Business**

##### **a. Approval of Building Project Pay Application – Plumbing \$2,350.00**

***Supervisor Olshavsky made a motion to pay the Application that was presented for the Plumbing for \$2,350.00. Supervisor Kostan seconding the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.***

***b. Donation the Annual Easter Egg Hunt***

***Supervisor Cooper made a motion to donate \$100.00 to the Annual Easter Egg Hunt for 2017. Supervisor Olshavsky seconded the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.***

***c. Shred-it Costs (boxed old building)***

***Supervisor Cooper made a motion to have Shred-it Company come in and pick up the boxes for shredding with an estimated cost of \$450.00. Supervisor Olshavsky seconded the motion. Motion carried 3-0. Supervisor Kostan – yes; Supervisor Cooper – yes; Supervisor Olshavsky – yes.***

***Adjourned the meeting at 7:30 pm.***

***Those in attendance and those who signed the sign-in sheet:***

***David Rorabaugh, Joe Walters, Paul Weakland, Jill Lamar, Linda Alexander, Rick Alexander, John Nicholson, Todd Niper, Denny Ratosky, Sr., Elwood Selapack, Denny Squillario, Ron Portash, John Crum, Mike Branas, Bob Lutz, Tom Roha, Ray Asfar, Paul Maul.***

***Submitted by,***

***Michelle Kostan, TWP Secretary***