

**PORTAGE TOWNSHIP
REGULAR MONTHLY MEETING, NOVEMBER 1, 2017
4109 PORTAGE STREET, PORTAGE, PA**

Chairman Bill Cooper opened the meeting with a salute to the flag and then offered a moment of silence.

Roll Call: Supervisor Jeff Kostan – present; Supervisor Bill Cooper – present; Supervisor Rick Olshavsky – present.

Public Participation

Matt Zunich of Elwood drive addressed the Supervisors regarding the connections of resident's driveways to the Township road. Supervisor William Cooper told Mr. Zunich what was done with his driveway should never have happened. He also questioned Mr. Zunich who was the Road Master at that time and inquired if Mr. Zunich ever acquired a permit for his driveway.

Rick Shaffer then spoke to the Board regarding the above issue with his concerns.

Jill Lamar discussed with the Supervisors on meeting with the Borough and Mr. Koban regarding Gillespie Avenue. The Supervisors told her whatever is done with the road to correct the problem the Borough will pay for everything. There is no formal plan as of yet.

Tom Rorh discussed with the Supervisors Gillespie Avenue too. Tom also thanked the Supervisors for the reflector tape they put on the guide rails.

Approval of Meeting Minutes

MOTION made by Supervisor Olshavsky, seconded by Supervisor Kostan to approve the Regular Monthly Meeting held October 4, 2017. Roll call, all in favor. Motion passed.

Secretarial Report and Correspondence Received

MOTION made by Supervisor Olshavsky, seconded by Supervisor Kostan to approve the Secretarial Report as presented. Roll Call, all in favor. Motion passed.

Treasurer's Report

MOTION made by Supervisor Olshavsky, seconded by Supervisor Kostan to approve the Treasurer's Report as presented. Roll Call, all in favor. Motion passed.

Road Master's Report

MOTION made by Supervisor Olshavsky, seconded by Supervisor Cooper to approve the Road Master's Report as presented. Roll call, all in favor. Motion passed.

Old Business

a. Elwood Drive – Driveway Connections

Supervisor Olshavsky spoke regarding this issue. He stated it is the homeowner's responsibility if they choose to have their driveway meet the Township Road. He made a motion for a driveway connection policy go into effect immediately that no driveway connections for any reason will not be done by Portage Township. Supervisor Kostan seconded the motion. Roll call, all in favor. Motion passed.

New Business

a. Donations – Public Library/Portage Area HS Secret Santa Program

MOTION made by Supervisor Olshavsky, seconded by Supervisor Cooper to donate \$500.00 to the Public Library and to the Portage Area Secret Santa Program. Roll call, all in favor. Motion passed.

b. Variance Request Tyler Shaffer

MOTION made by Supervisor Olshavsky, seconded by Supervisor Cooper to approve Variance Request by Tyler Shaffer (for 13' setback). Roll call, all in favor. Motion passed.

c. Subdivisions – Caurvina, Ken and Water Authority

MOTION made by Supervisor Olshavsky, seconded by Supervisor Kostan to approve both Subdivisions submitted and approved by the Planning Commission. Roll Call, all in favor. Motion passed.

Adjourn

MOTION made by Supervisor Cooper, seconded by Supervisor Kostan 7:22 pm.

Those in attendance at tonight's meeting and signed in:

David Rorabaugh, Joe Walters, Jill Lamar, Matt Zunich, Ben Selepack